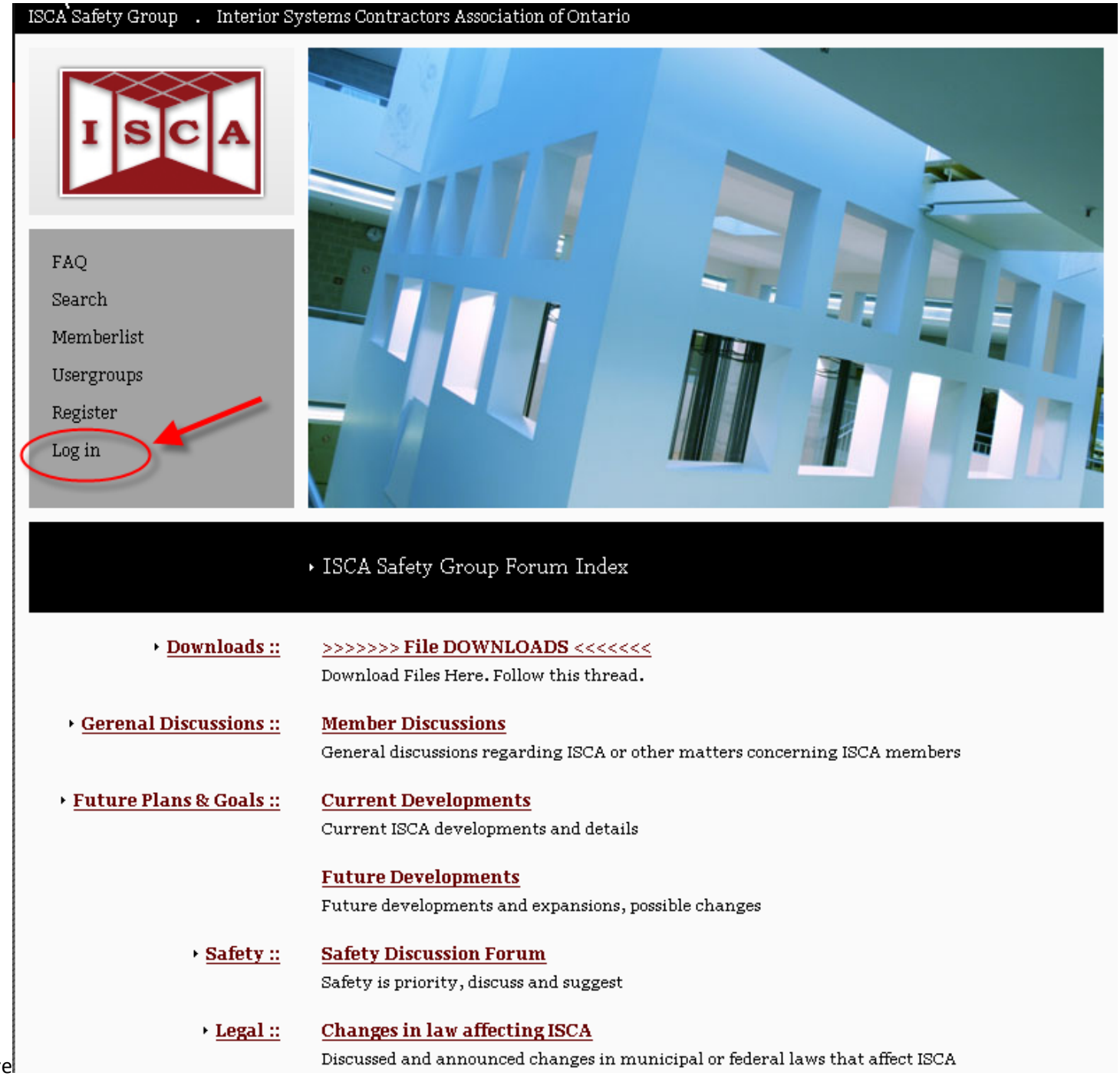
The purpose of this manual is to teach basics of user operations on ISCA's safety groups forum.

Task: Logging in.

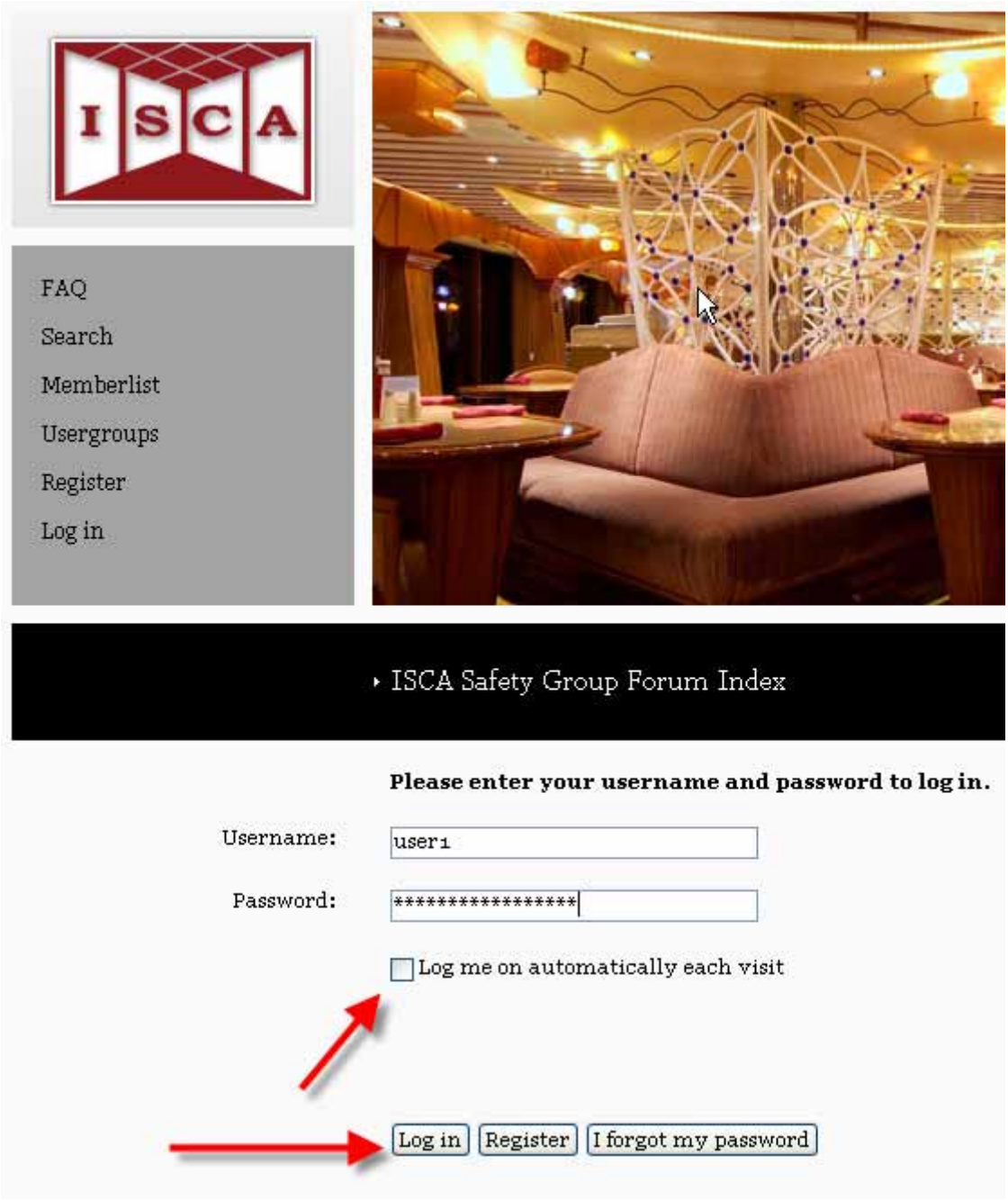
User can login to the forum by following this URL: http://forum.isca.ca

Anyone can browse the forum's posts without needing to login, but in order to post a new topic or a reply to existing topic, one must log in with assigned username and password. Please note that both usernames and passwords are case sensitive.

To login to the forum click "Log In" hyperlink as highlighted on the screen capture


ISCA Safety Group . Interior Systems Contractors Association of Ontario
FAQ
Search
Memberlist
Usergroups
Register
Log in
ISCA Safety Group Forum Index
Downloads ::
>>>>>>> File DOWNLOADS <<<<<<<
Download Files Here. Follow this thread.
Gerenal Discussions ::
Member Discussions
General discussions regarding ISCA or other matters concerning ISCA members
Future Plans & Goals ::
Current Developments
Current ISCA developments and details
Future Developments
Future developments and expansions, possible changes
Safety ::
Safety Discussion Forum
Safety is priority, discuss and suggest
Legal ::
Changes in law affecting ISCA
Discussed and announced changes in municipal or federal laws that affect ISCA

On the next screen type in your username and password and click “Log In’ button.

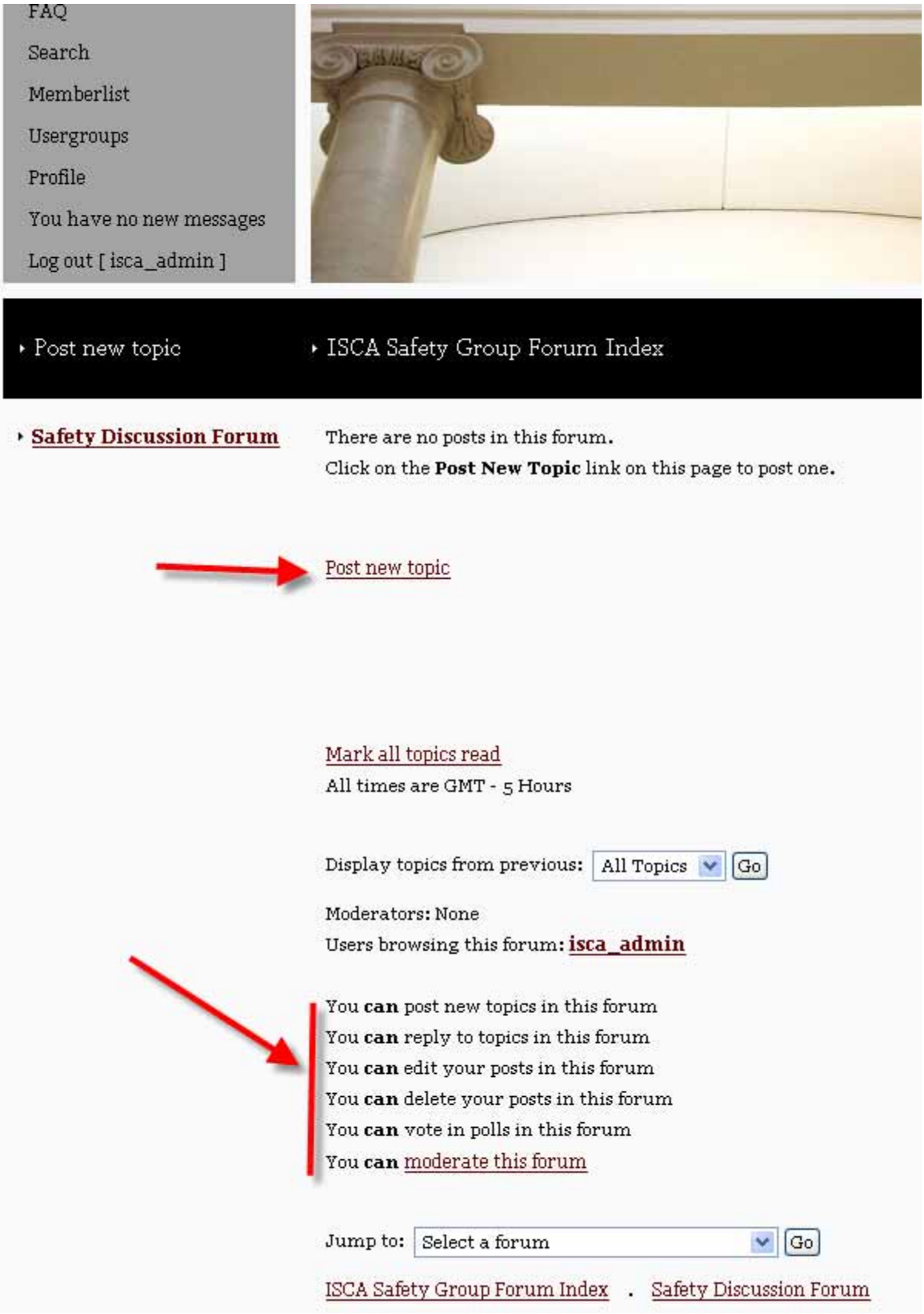


You may also shoose your browser to remember your username and password so you wouldn’t have to type them in every time you want to use the forum.

Uppon succsesful login you will be redirected to the Forum's front page but this time your username will be displayed in the highlighted area

Uppon successful login you can shoose the topic you'd like to explore, in our example "Safety Discussion Forum"

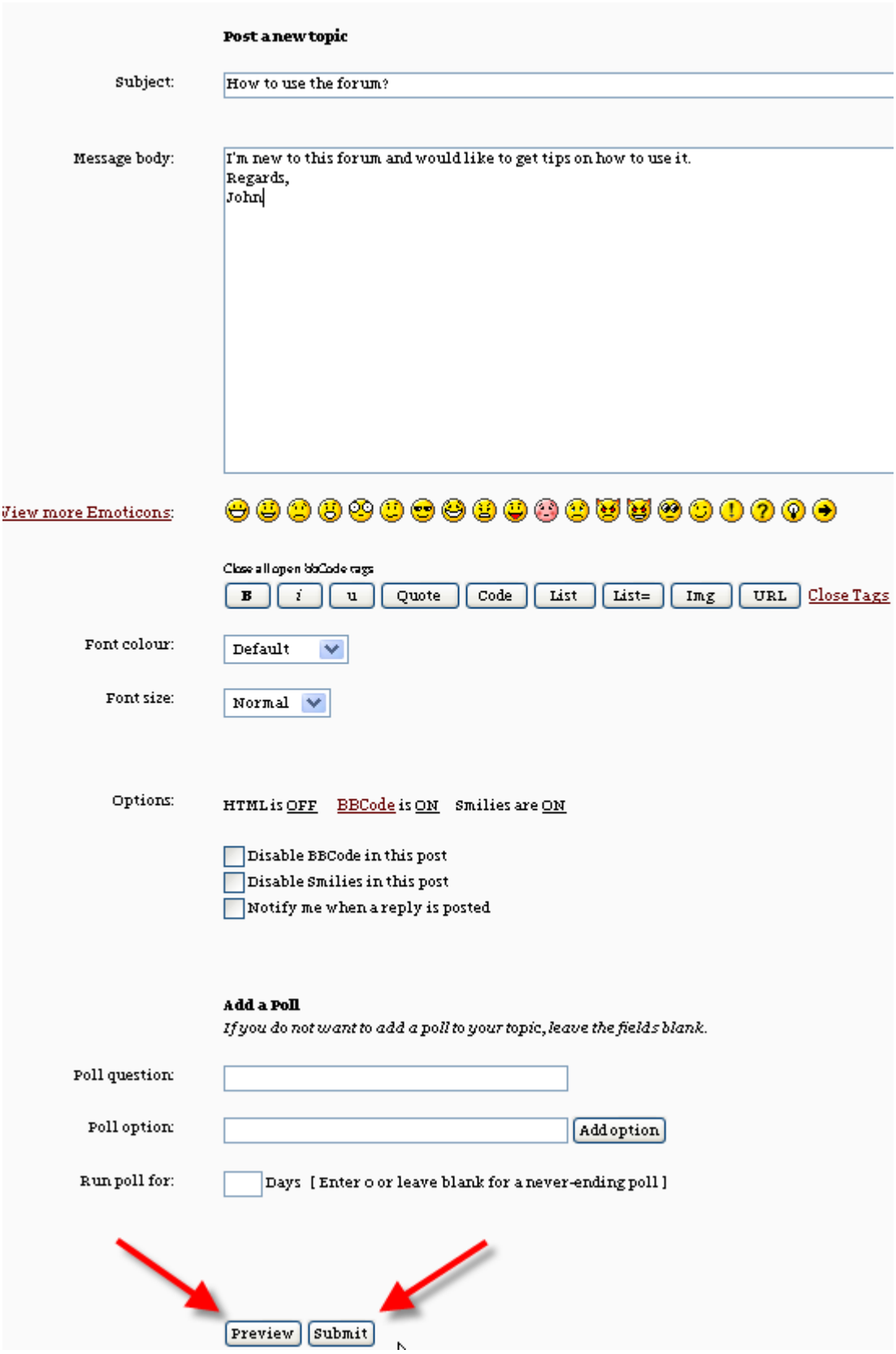
Click on the hyperlink and you will be transferred to the main page of "Safety Discussion Forum"


FAQ
Search
Memberlist
Usergroups
Profile
You have no new messages
Log out [isca_admin]
Post new topic
ISCA Safety Group Forum Index
Safety Discussion Forum
There are no posts in this forum.
Click on the Post New Topic link on this page to post one.
Post new topic
Mark all topics read
All times are GMT - 5 Hours
Display topics from previous: All Topics Go
Moderators: None
Users browsing this forum: isca_admin
You can post new topics in this forum
You can reply to topics in this forum
You can edit your posts in this forum
You can delete your posts in this forum
You can vote in polls in this forum
You can moderate this forum
Jump to: Select a forum Go
ISCA Safety Group Forum Index . Safety Discussion Forum

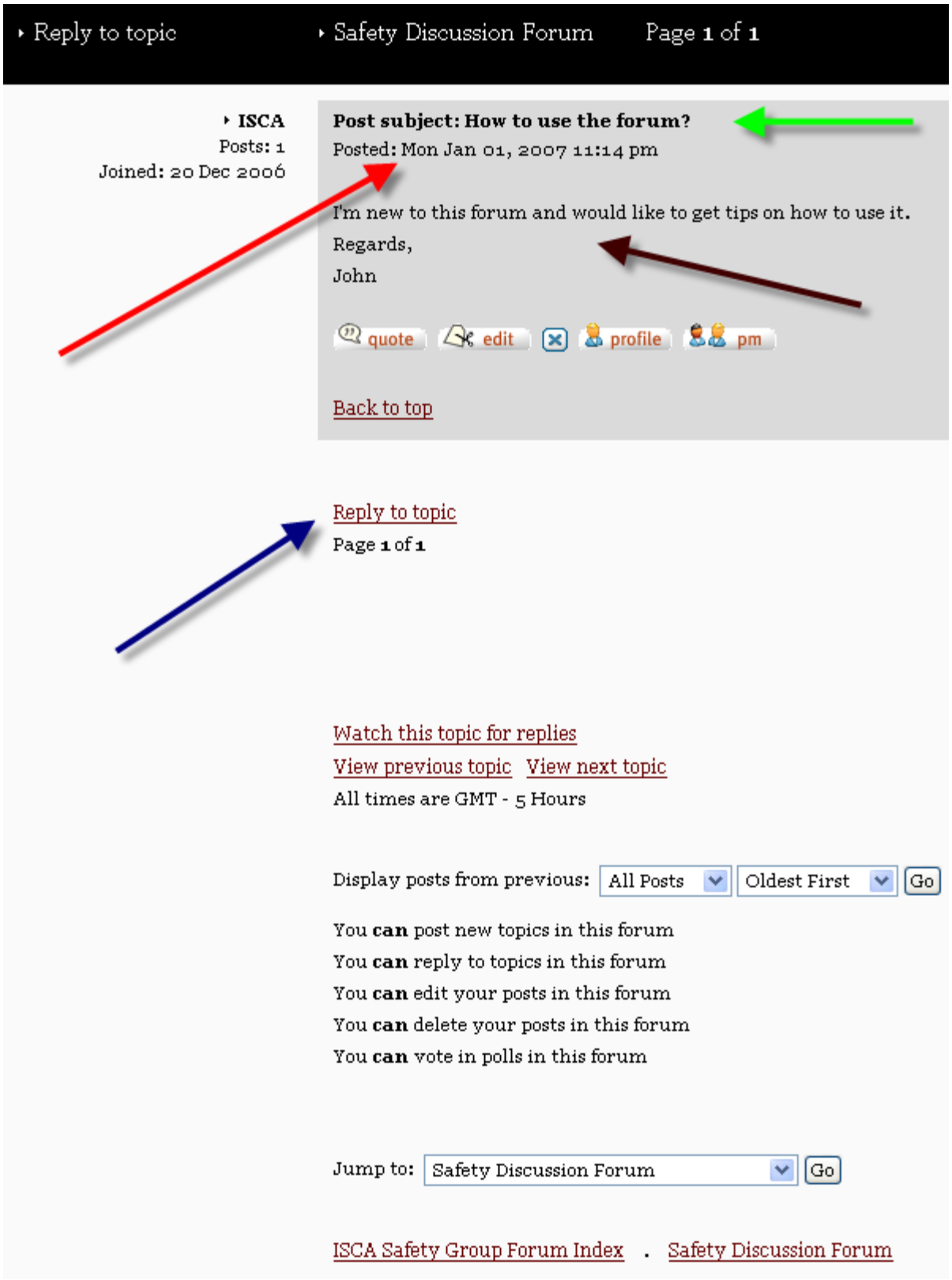
The top arrow pointing to "Post new topic". By clicking on the hyperlink you will be able to post a new discussion topic. When other topics are posted you will be able to see them on this page. The bottom arrow points to a group of permissions that are linked to your user account. In most case you will be able to add new topics, reply to existing topics and delete your own topics.

Posting a new topic screen looks like this.

To make a post type the Subject (it will show in the forum's list of topics, so make it descriptive), and the Message body (this is what people will see when they read your post). When finished you can preview your post before submitting it to the forum or Submit it right away.



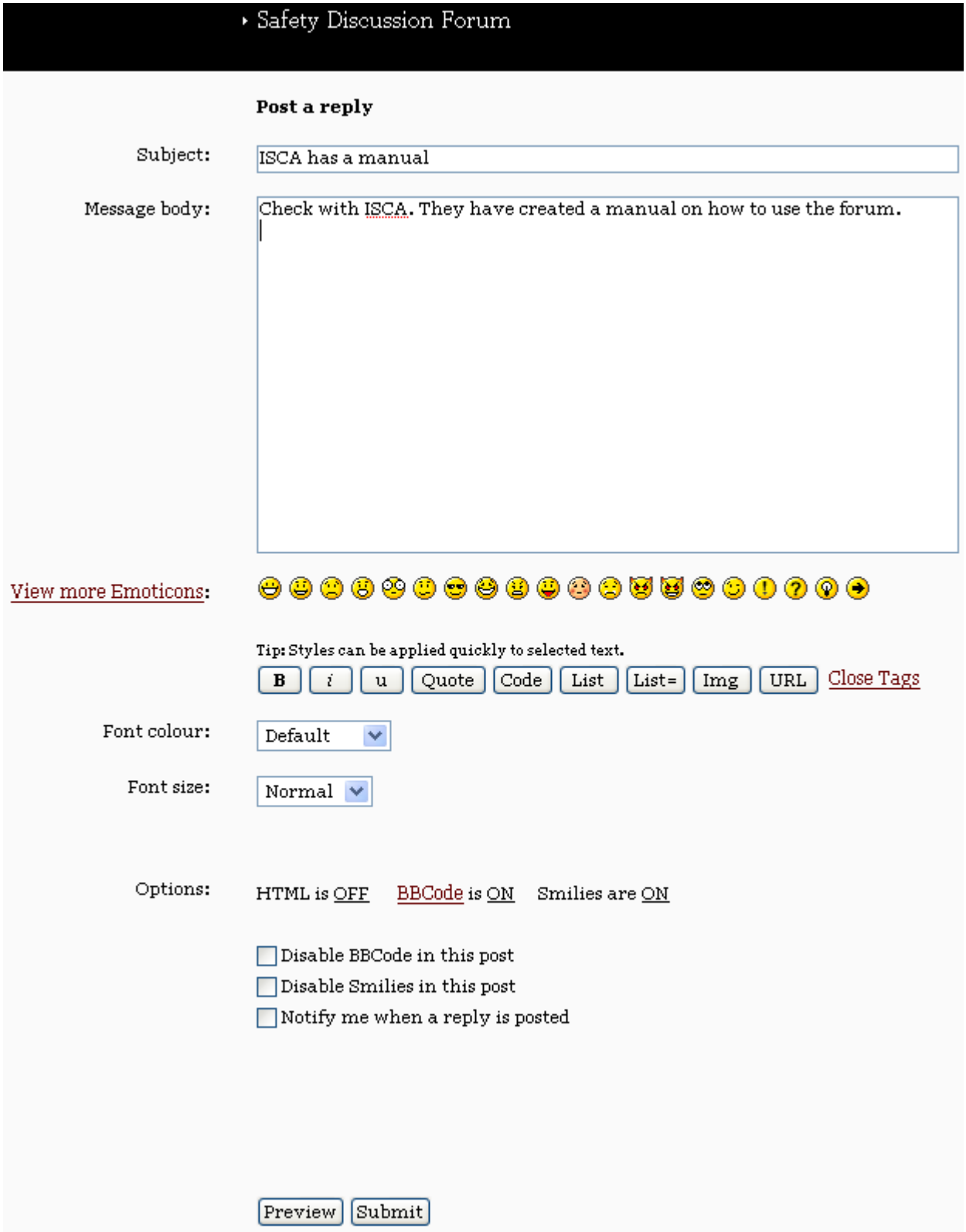
This picture shows how this post looks like when submitted to the forum.



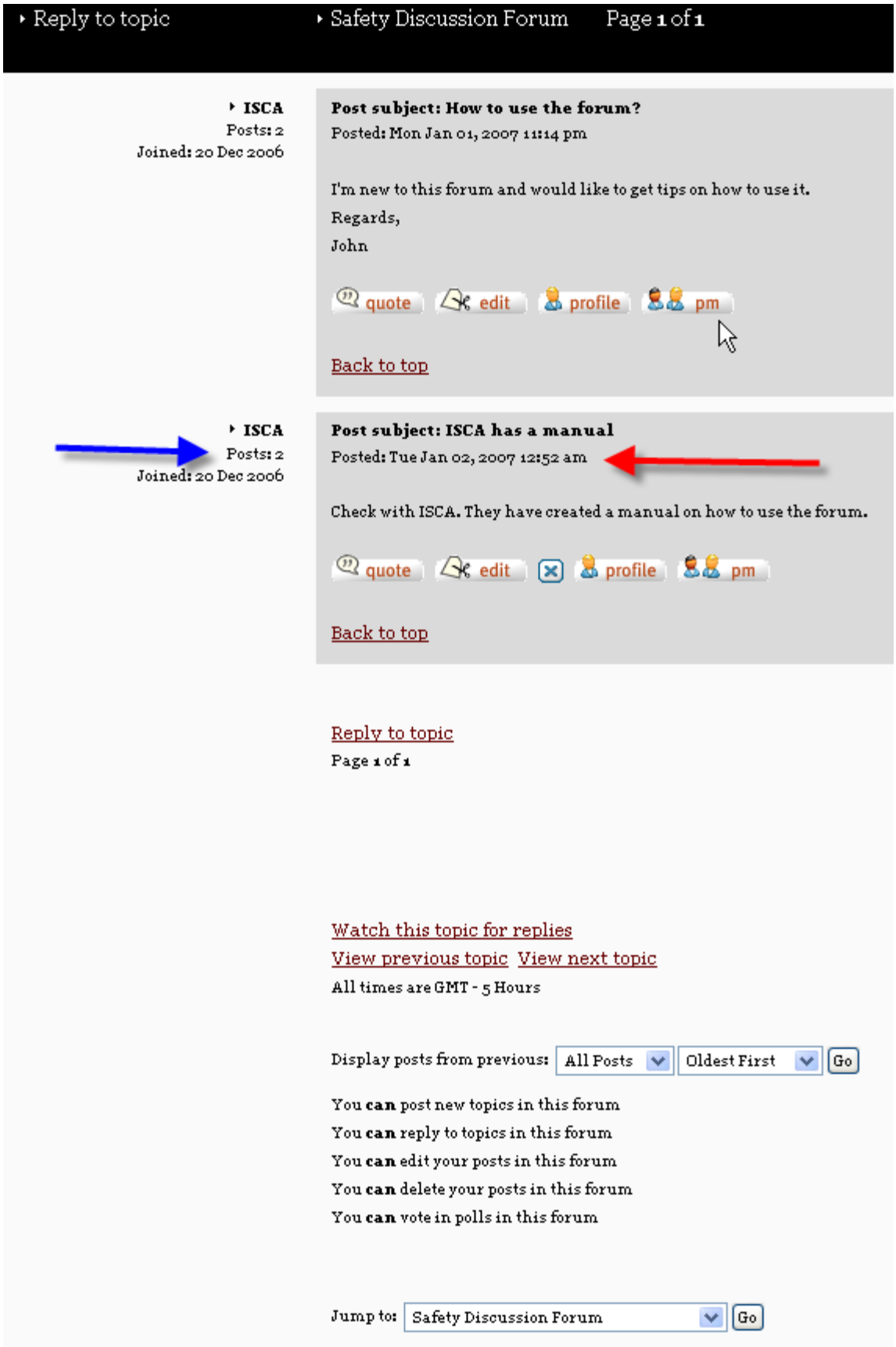
Note the following. The RED arrow points to the line that show when the post was made. The GREEN arrow points to the Subject of the post. The BROWN arrow points to the body of the post and the BLUE arrow points to the link that allows to reply to a post.

Also please note the four buttons right below the post text, “Quote”, “Edit”, “Profile” , and “PM”. This buttons can be used for the following tasks. If you want to use post’s text in your reply you can click on “Quote”. If you are the user who posted the original post you can edit you post later to update it by clicking “Edit”. The “Profile” button gives you access to the forum profile of the person who creteated the post. You can see how many posts where created by the user and also lookup up all posts by the user. And finally the “PM” button allows you to leave a Private Message for the user that other will not be able to see.

Posting a reply to an existing post looks very similar to posting a new topic.

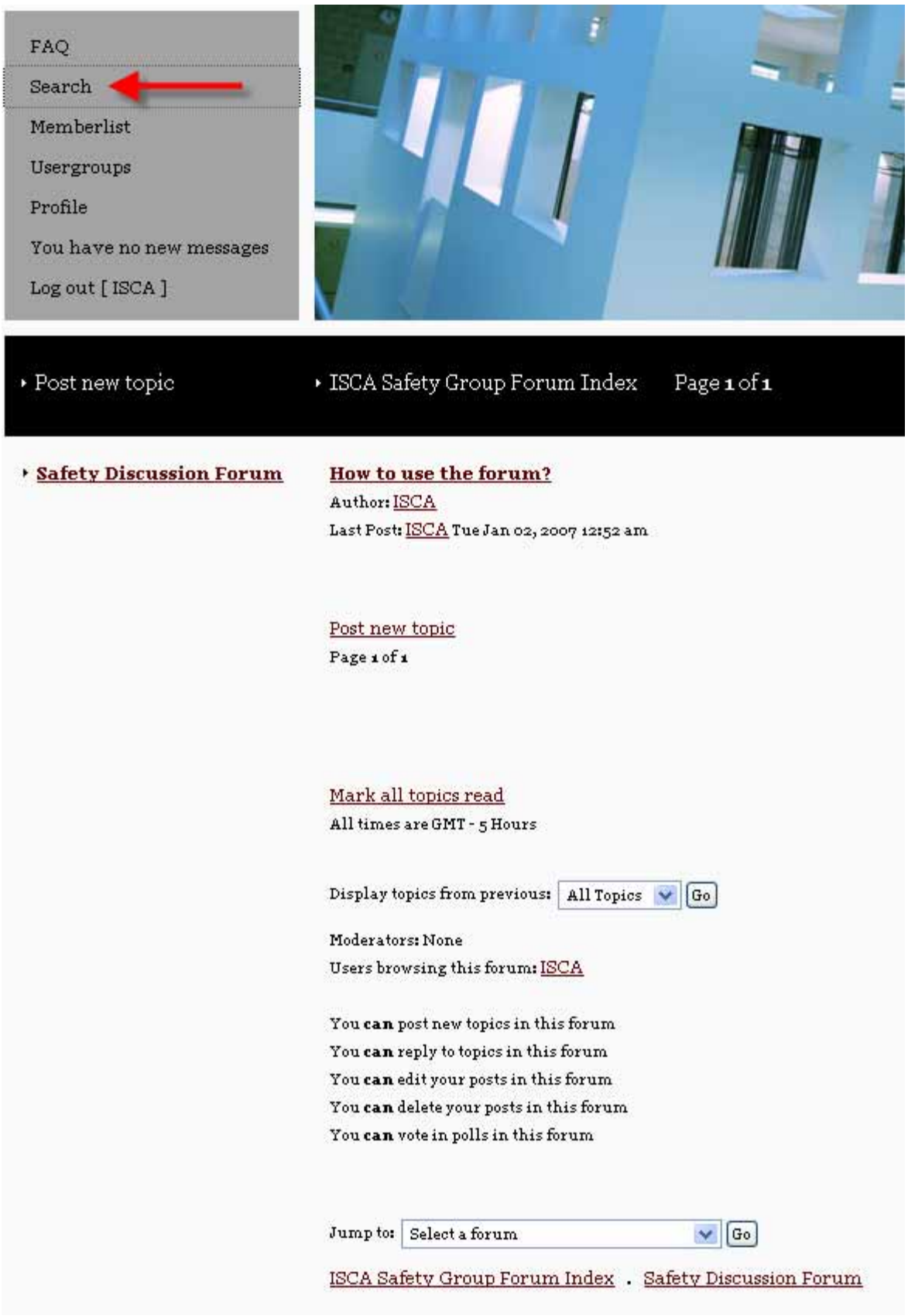


When you click “Submit” your reply will appear below the original post

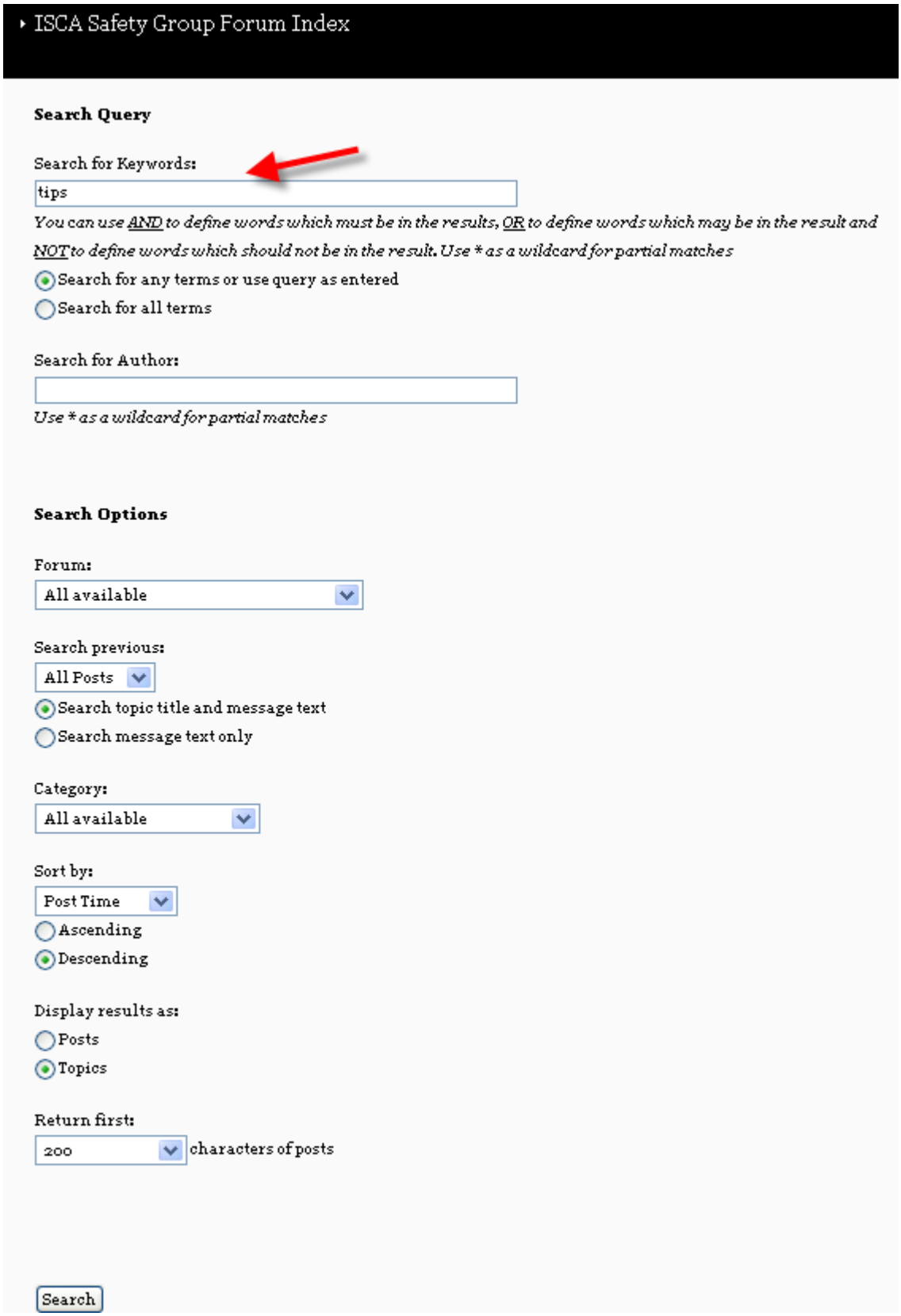


Note that the BLUE arrow points to the ammount of posts that user ISCA has left on the forum. As you post and reply your total number of posts will increase. It’s a good indicator of how active you are on the forum. The RED arrow points to the line that displays the time when the reply was posted.

Users also have an ability to Search for particular topics based on their criterias. The RED arrow on the picture below shows how that functionality can be accessed.


FAQ
Search
Memberlist
Usergroups
Profile
You have no new messages
Log out [ISCA]
Post new topic
ISCA Safety Group Forum Index
Page 1 of 1
Safety Discussion Forum
How to use the forum?
Author: ISCA
Last Post: ISCA Tue Jan 02, 2007 12:52 am
Post new topic
Page 1 of 1
Mark all topics read
All times are GMT - 5 Hours
Display topics from previous: All Topics Go
Moderators: None
Users browsing this forum: ISCA
You can post new topics in this forum
You can reply to topics in this forum
You can edit your posts in this forum
You can delete your posts in this forum
You can vote in polls in this forum
Jump to: Select a forum Go
ISCA Safety Group Forum Index . Safety Discussion Forum

You can search for particular words or phrases by typing them in the field as pointed to. The “Search Options” can be used to refine your search even more, but please use it carefuly as specifing exaclty where you want to search may not return any results if what you are looking for is located in a different part of the forum.


ISCA Safety Group Forum Index
Search Query
Search for Keywords:
tips
You can use AND to define words which must be in the results, OR to define words which may be in the result and NOT to define words which should not be in the result. Use * as a wildcard for partial matches
Search for any terms or use query as entered
Search for all terms
Search for Author:
Use * as a wildcard for partial matches
Search Options
Forum:
All available
Search previous:
All Posts
Search topic title and message text
Search message text only
Category:
All available
Sort by:
Post Time
Ascending
Descending
Display results as:
Posts
Topics
Return first:
200
characters of posts
Search